**ROLE PROFILE**

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| **Role Title** | **Inventory Analyst** | **Location** | **London/Bristol** |
| **Business Unit** | **CSNL** | **Job Family** | **Supply Chain** |
| **Reports to** | **Demand Planning and Forecast Analyst Manager** | **Sub Family** | **Supply Chain Stocking Policy Team** |

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| **PURPOSE** | | | |
| The successful candidate will be responsible for evaluating inventory levels and adjusting safety stock, stocking parameters and inventory formulas to ensure the optimum level of replenishment into our network. This role will integrate sales and operations planning, whilst also being responsible for parameter setting for all item locations to ensure excellent availability of our range ensuring we drive forward improved volume of on time in full orders by ensuring Unfullfilled customer orders are kept to a minimum.  You will set ideal parameters by analysing data and sales patterns & working closely with depot stock controllers to refine and develop the stocking policy in line with demand, replenishment cycles, depot capacity & pick face locations to ensure correct level of replenishment into depots.  This role will include but not be limited to supporting depots with ordering suggestion, order placements, working on streamlining business processes to drive forward positive change, managing and reporting on key metrics such as stock levels, working capital, OTIF, availability , forecast accuracy and ownership of running and disctributing of daily and adhoc reports/analysis.  The ideal candidate will be highly analytical and have a knowledge of forecasting, MRP or Supply Chain and able to work to a high degree of accuracy. You will be a clear communicator and work closely with Stock Controllers, Account Managers and Demand planning. | | | |
| **CORE ACCOUNTABILITIES** | | | |
| * Ownership of Mainintaining availability * Support all Supply Chain related projects within the Supply Chain team, C&C network and wider group. * Investigating and Testing upgrades/updates within planning tool, Optimiza * General support of Optimiza on all Supply Chain functions * Drive forward improvements in department processes * Using policy to drive down Working Capital, improve availability and reduce UFD. * Working with depot stock controllers to refine and improve policy in line with; demand, replenishment cycles, supplier restrictions, Goods in efficiencies, pick face availability | | | |
| **CONTACTS/ KEY RELATIONSHIPS & NATURE OF INFLUENCE** | | | |
| Internal   * All Supply Chain (including Port) * Depot Stock Controllers & Operations Managers * Commercial * Marketing * IT   External   * Be2Wise | | | |
| **KNOWLEDGE/ EXPERIENCE/ SKILLS** | | | |
| * Demonstrable experience of working in a supply chain role, preferably in FMCG or a related industry * Strong understanding of Supply Chain planning processes and challenges * Previous Forecasting/demand planning/Analytical experience is preferred, though leadership qualities and an understanding of how to motivate and support is most important * Strong numerical skills and the ability to work calmly under pressure * Excellent communication skills – both written and verbal – and good at building solid working relationships * Dependable and passionate about delivering excellent service for all stakeholders * Advanced Excel knowledge and great attention to detail | | | |
| **PROFESSIONAL QUALIFICATIONS & EDUCATION** | | | |
| Educated to degree level is advantageous, but relevant experience and the right behaviours are key. | | | |
| **ROLE DIMENSIONS** | | | |
| No of Direct Reports | 0 | Financial Impact (Direct) | N/A |
| Total Team Size | 3 | Financial Impact (Indirect) | N/A |
| No of Locations | 1 | Other/ People Manager (yes/ no) | N |