|  |  |
| --- | --- |
| **Job Title** | **Packaging Operator** |

|  |  |
| --- | --- |
| **Reporting to**  | Packaging Front Line Manager |
| **Business Unit** | Operations |
| **Department**  | Site Operations |
| **Job Grade (if applicable)** |  |
| **Location**  | Wellpark |
| **Travel Requirements (if applicable)** | N/A |

|  |
| --- |
| **Role Summary**  |
| To undertake daily / weekly / monthly activities in order for the Packaging Department to meet KPI requirements for cost, quality, service and behaviours through agreed ways of working |

|  |
| --- |
| **Key Accountabilities**  |
| * Comply with all Statutory & Legal requirements
* Comply with all Safety, Health & Environment requirements
* Comply with any appropriate packaging or food hygiene safety regulations as defined by policy or legislation, such as HACCP
* Comply with all Product & Process Quality requirements
* Comply with all Housekeeping, Cleaning & 5S requirements
* Comply with basic asset care requirements. This is a requirement for all operators, not just those that previously had the Asset Care grade
* Operate Packaging Equipment in order to ensure the department delivers finished goods of the right quality, at the right time and at the right cost to the logistics department
* Undertake improvement activities to ensure the department meets all of it’s KPI (Key Performance Indicators) Targets, such as Short Interval Control (SIC)
* Undertake training for new skills & tasks within Packaging Department in line with PDPs. The primary objective being to up-skill those with fewer skills.
* Undertake any packaging related tasks, as directed by the First Line Manager.
* Attend Meetings & Briefings as necessary.
* Comply with all documentation and transactions required to operate and improve performance in the department.
* Ensure that all internal customer requirements are met.
* Understanding of food safety requirements within the role
 |

|  |
| --- |
| **Key Stakeholders** |
| **Internal**SLTPlanningPackagingInnovation & NPDQuality |
|  |

|  |
| --- |
| **Skills and Experience**  |
| * English & Mathematics Standard Grades or equivalent.
* Packaging or Engineering based qualification an advantage
* Packaging and or Engineering experience an advantage
* All operational training to be able to do the role is provided
* FLT License where appropriate (Empty Can Store/Keg Palletiser)
* Computer Literate with knowledge of Microsoft Office Packages
 |

|  |
| --- |
| **Values**  |
| **Tenacious*** Never gives up
* Demonstrates a positive, can do attitude
* Is passionate, enthusiastic and engaging
 | **Trusted*** Delivers what is promised
* Keeps the customer at the heart of decision making
* Is personally accountable for decisions and actions
 |
| **Tempted*** Pushes the boundaries to enhance personal and business performance
* Demonstrates entrepreneurial thinking to maximise commercial opportunities
* Takes calculated risks and acts with pace to deliver
 | **True*** Delivers for the good of the business as a whole
* Builds strong relationships based on mutual respect
* Play your part to ensure we work together as one team
 |